**附件2：**

**南京财经大学红山学院用餐申请单**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **用餐时间** |  | **用餐地点** |  | **经办人** |  |
| **事 由** | |  | | | |
| **用餐类型** | | **□接待用餐 □早餐 □午餐 □晚餐**  **□工作用餐（盒饭）** | | | |
| **用餐人员（份数）** | |  | | | |
| **标 准** | |  | | | |
| **合计金额** | |  | | | |
| **申请部门意见** | |  | | | |
| **党院办意见** | |  | | | |
| **分管院领导意见** | |  | | | |